

# R.E.A.C.H: Realizing Educational and Career Hopes

N297 Lindquist Center North, College of Education

The University of Iowa

Iowa City, IA 52242

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## APPLICATION PROCESS CHECKLIST

Applications are currently being accepted for enrollment in Fall 2009. All application materials must be received by February 13, 2009, to be considered for the Fall 2009 semester. New enrollments are only accepted for the fall term of each year. Applications will not be considered unless **ALL required documentation is present at the time of review.**

<i>Applications received by:</i>	<i>Interviews conducted by:</i>	<i>Admission decisions made:</i>
<i>July 11<sup>th</sup></i> <i>September 12<sup>th</sup></i> <i>October 31<sup>st</sup></i> <i>January 9<sup>th</sup></i> <i>February 13<sup>th</sup></i>	<i>July 25<sup>th</sup></i> <i>September 19<sup>th</sup></i> <i>November 14<sup>th</sup></i> <i>January 23<sup>rd</sup></i> <i>February 27<sup>th</sup></i>	<i>week of July 28<sup>th</sup></i> <i>week of September 22<sup>nd</sup></i> <i>week of November 17<sup>th</sup></i> <i>week of January 26<sup>th</sup></i> <i>week of March 2<sup>nd</sup></i>

### Application Checklist:

#### 1. Complete application

- a. General application to be completed by parent or guardian
- b. Student application (includes questionnaire and personal statement) to be completed by student
- c. Behavioral assessment-to be completed by parent, guardian, or primary caregiver
- d. An official transcript, high school diploma, and/or certificate of completion
- e. 504 Plan, if applicable
- f. IEP, if applicable

#### 2. Three recommendations (part of the application materials)

Recommendation are to be completed by non-relatives who have known the student for at least six months. One reference must be from an educator. Other references should be an educator, employer, family friend, or a service provider. Only R.E.A.C.H Program recommendations forms and Behavioral Assessment will be accepted. **These forms should be sent directly to the R.E.A.C.H Program by the references.** The recommendation forms must be received by the deadline you wish to be considered for review (please see list of dates for deadline). Please print a complete 5-page recommendation form for each reference.

Reference 1  Reference 2  Reference 3

#### 3. Application Supplements:

a. **CREDENTIALS OF EVALUATORS:** The test administrator's personal title and license or credentials on a separate page, name, address and phone. (Required).

#### b. **ACHIEVEMENT TESTING**

An educational evaluation completed within the **past 18 months** with specific subtest scores and grade equivalents and labeled from the Wechsler Individual Achievement Test- Second Edition (WIAT-II) or later versions. *No written report is necessary. Please use the WIAT-II Assessment Protocol sheet for reporting these scores.* (Required)

\_\_\_ c. **INTELLECTUAL ASSESSMENT**

**An intellectual assessment** completed within the **past 18 months** on the **Wechsler Adult Intelligence Scale-III or later versions. (Required).**

Please include the complete protocol and label (all subtest raw and scaled scores) and Verbal, Performance Full scale scores. *No written report is necessary. Please use the Intellectual Assessment Protocol sheet for reporting these scores.*

\_\_\_ d. **SPECIFIC TESTING (OPTIONAL)**

**NOTE THE FOLLOWING FOR LANGUAGE/COMMUNICATION CHALLENGES**

If the student has significant language challenges (expressive or receptive), you may include an additional cognitive evaluation utilizing the Wechsler Nonverbal Scale of Ability (WNV), 2006 Edition. *No written report is necessary. Please list and identify all subtests, raw scores, T-scores and total scores.*

\_\_\_ e. **INTERVIEW OF STUDENTS**

A student interview conducted by the test administrator or psychologist. (Required).

The interview should include the following questions **answered by the student and recorded as verbatim stated and typed.**

1. Give three reasons why you want to go to the University of Iowa R.E.A.C.H Program?
2. In the past 2 years, what did you do you are most proud of?
3. What would you like to be doing 5 years from now?

\_\_\_ f. **WRITING SAMPLE**

An original sample of the student's writing should be completed during the assessment session.

The required writing should be in response to the question: write two things about yourself that you would tell to a new friend. *Please use lined paper. (Required).*

\_\_\_ g. **OTHER TESTING**

Parents please note:

Copies of any psychological or educational tests and reports completed within the last three years and related school/professional reports are requested.

**4. Optional: Financial Assistance Application**

\_\_\_ a. Student Financial Assistance Application must be completed and submitted by **FEBRUARY 13**. Specific instructions for completing the FAFSA form for the R.E.A.C.H Program are included as a second page in the application document.

\_\_\_ b. A Free Application for Federal Student Aid (FAFSA) will need to be completed and submitted to the University of Iowa prior to **FEBRUARY 13**. An electronic form can be obtained at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

Note: R.E.A.C.H requires an earlier deadline than FAFSA.

5. Send General and Supplemental program application materials, scholarship application, and \$40 non-refundable application fee (check or money order made payable to R.E.A.C.H) to the following address:

REACH: Realizing Educational and Career Hopes  
N297 Lindquist Center North  
College of Education  
The University of Iowa  
Iowa City, IA 52242

6. A personal interview is required by the R.E.A.C.H Program and may be offered pending receipt of all admissions materials and their review by the Admissions Committee. You will be contacted regarding this phase of admissions.

7. Notification letters will be mailed approximately one week after a decision is made.

8. The enrollment packet, acceptance fee and housing fee must be returned by April 10, 2009, to confirm enrollment into the R.E.A.C.H Program.