

## RESPONSIBILITIES OF STUDENT TEACHERS

Student Teachers have achieved the necessary grade point average, completed the required coursework as defined by the Teacher Education Program, and been recommended by the Elementary Education faculty for this experience. Student Teachers are placed in a field site for purposes of becoming familiar with curricula, understanding and practicing instructional methods, developing classroom management techniques, and understanding the interactions of school personnel. (*Noncompliance with one or more of the identified responsibilities is sufficient cause for termination and/or change of the student teaching assignment.*)

Adhere to the policies and philosophies of the cooperating school and district in which assigned.

Consider your position as an “apprentice;” you are encouraged to experiment but also to recognize and respect the advice and counsel of your Cooperating Teacher and the school administration.

Maintain a neat, clean and appropriate appearance. When in doubt, check with the administration.

Demonstrate appropriate teacher dispositional qualities. (p. 3 & 4)

Maintain confidentiality relative to information about children, colleagues, and schools.

Comply with all school system and building regulations and the school calendar (e.g., attend in-service activities, conferences, child-study staffings, etc.)

Display behavior that is prompt, courteous, and dependable. Daily attendance is required.

Develop detailed lesson plans, approved by the Cooperating Teacher and available to College Supervisor. Also, develop at least one original unit with a minimum of five daily lesson plans.

Demonstrate adequate knowledge in basic subject matter, human growth and development, teaching strategies, management procedures, and use of technology to enhance instruction.

Show evidence of reflective practice by: keeping a reflective journal which documents the entire student teaching experience; videotaping and evaluating at least one lesson; and developing a student teaching ePortfolio (p. 33, 37, 40)

Develop and use at least one tool for use in the assessment of student learning.

Complete midterm and final self-evaluation forms.

Complete the Evaluation of College Supervisor form and submit it to the Office of Student Field Experiences prior to the final of the semester.

Notify the Cooperating Teacher and College Supervisor prior to any absence. Lesson plans should be provided for the Cooperating Teacher.

Attend, participate in, and complete assignments for College Supervisor-initiated seminars.

**Should problems occur, notify the College Supervisor or the Office of Student Field Experiences (335-5361).**