Non thesis Students Graduation Session – edited from the Graduate College Manual of Rules and Regulations.

- Enroll during your graduation semester. This requirement may be met by registering for research, thesis, or course hours. Registration in a course for which tuition and fees are not assessed will not satisfy this requirement. GRAD:6001 may be used if all required coursework is satisfied.

- Complete an Application for Graduate College Degree: Degree applications for all students are available on ISIS. Log in with your ID and password and click on "Student Records" on the ISIS Quick Menu. Be sure to complete this by the deadline for the session in which your degree will be conferred.

- Meet with your advisor to discuss and complete the Graduate College’s Plan of Study and the College of Education Comprehensive Exam Application forms. These forms are to be submitted to the Education Services Office by the deadline in your graduation semester. (Note: if you sit for your final examination prior to the session in which your degree is conferred, the above-mentioned forms must be filed before your final examination occurs.)

- Successfully complete your comprehensive examination. Your department must file your Report of Final Examination with the Graduate College by the published deadline.

- Successfully complete all requirements as listed on your Plan of Study.

- Carefully review the information sent by the Office of the Registrar that describes all commencement activities. This memo will be e-mailed to you approximately one month prior to graduation.

- If necessary, update your residing address information on ISIS so that you may receive your diploma after you leave campus. Diplomas are mailed by the Office of the Registrar approximately six weeks after each graduation date.

- Complete an online exit counseling session if you have borrowed through the Federal Direct Stafford Loan Program.

- Check with the UI Billing Office to make sure that all of your financial obligations have been cleared. Your final transcript and/or your diploma may not be released to you if you have an outstanding balance.