

TIPS FOR USING THE CATALOG - Reading Call Numbers in the Curriculum Lab

Fiction books will have a call number which begins with either an **E** or an **F**.

E stands for “Easy” or “Everybody” and denotes a picture book format.

F stands for fiction, and tells you that this item will be in a novel or “chapter book” format.

Fiction is arranged alphabetically by the author’s last name.

Examples:

*Tells you that this item is in the
Picture Story Book Section*

[DISPLAY FULL RECORD]

Author	Seuss, Dr.
Title	The cat in the hat,
Published	[S.I.] : Random House, 1957.
Format	Book
Location	Curriculum Lab
Availability	Check shelf

After the slash, the capital letter will usually be the first letter of the author’s last name. For this book, browse shelves in the “E” section until you get to books by author’s whose last names begin with “S” – then follow the numbers on the spine labels until you get to the 496’s.

The lower case letter (in this case “c”) usually stands for the first letter or letters in the title of the book - c stands for cat.

E /S496c

*F Tells you that this item is in the
Fiction Section*

[DISPLAY FULL RECORD]

Author	Sachar, Louis, 1954-
Title	Holes /
Published	New York : Farrar, Straus and Giroux, 1998.
Format	Book
Location	Curriculum Lab
Availability	Check shelf

For this book, browse shelves in the “F” section - author’s whose last names begin with “S” – then follow the numbers on the spine labels until you get to the 121’s.

“h” stands for the first letter in the title, Holes.

F /S121h

The Dewey Decimal System is used to organize the **Nonfiction** books by subject. The **numbers before the slash help you locate the subject area within the non-fiction section.** These will be printed on the first line of the spine label.

Author	Bishop, Nic, 1955-
Title	Nic Bishop spiders /
Published	New York : Scholastic Nonfiction, c2007.
Format	Book
Location	Curriculum Lab
Availability	Checked out

Subject area in non-fiction section

The capital letter after the slash is the first letter of the author’s last name.

“n” stands for the first letter in the title.

595.4 /B622n

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The spine label on the book will look like this.