

STUDENT EVALUATION FORM

Student: _____ Semester/Year: _____

Practicum Site: _____ Year in Program: _____

Site Supervisor: _____ Beginning or Advanced

University Supervisor: _____ Midterm or Final

RATING OF STUDENT PERFORMANCE TO BE COMPLETED BY SITE SUPERVISOR

In each of the following areas for which you have information, please rate the student's performance, **based on your expectations for a practicum student with a similar level of training**. Indicate your evaluation of the student's skills by typing an X in the appropriate cells below. On this scale:

- 4 = Exceptional:** Demonstrates skills beyond what would be expected by a student at his/her level
- 3 = Satisfactory:** Displays competent and proficient behaviors; demonstrates skills at the expected level
- 2 = Needs Improvement:** Displays some behaviors successfully but is not proficient
- 1 = Unsatisfactory:** Does not display the required behaviors to the degree necessary for successful performance
- NA = Not Applicable:** Has not had the opportunity to display this skill

Please provide additional written comments in the spaces provided following each section.

Professional and Ethical Behavior	1 Unsatisfactory	2 Needs Improvement	3 Satisfactory/ Expected	4 Exceptional	NA
Interest and enthusiasm for work					
Punctuality and attendance					
Willingly accepts and carries out assignments					
Ethical sensitivity and conduct (e.g., confidentiality, privacy, informed consent)					
Timeliness of task completion & time management skills					
Knowledge & adherence to procedures & policies					
Seeks additional assistance/clarification when necessary					
Takes initiative for actions when appropriate					
Distinguishes between appropriate & inappropriate language and demeanor in professional contexts					
<i>Comments:</i>					

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Interpersonal Relationships	1 Unsatisfactory	2 Needs Improvement	3 Satisfactory/ Expected	4 Exceptional	NA
Accepts guidance and suggestions from others					
Works constructively & contributes to team decisions					
Establishes and maintains rapport with students/families/staff					
Understands and appreciates human diversity					
Displays capacity for appropriate boundary management					
Recognizes impact of self on others					
<i>Comments:</i>					

Case Conceptualization	1 Unsatisfactory	2 Needs Improvement	3 Satisfactory/ Expected	4 Exceptional	NA
Reviews and integrates historical information					
Effectively conceptualizes problems and interventions					
Aware of need to base diagnoses and recommendations on multiple sources of data					
Formulates appropriate questions regarding case conceptualization					
Ability to discuss diagnostic formulation & case conceptualization					
<i>Comments:</i>					

Assessment	1 Unsatisfactory	2 Needs Improvement	3 Satisfactory/ Expected	4 Exceptional	NA
Interviewing skills (with children, parents, teachers)					
Observation, including relevant environmental variables					
Standardized/formal tests					
Screening instruments/techniques					

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Informal assessment techniques					
<i>Comments:</i>					

Intervention	1 Unsatisfactory	2 Needs Improvement	3 Satisfactory/ Expected	4 Exceptional	NA
Educational/academic interventions					
Behavioral interventions					
Individual counseling					
Group counseling or skills training					
Facilitates obtaining school or community resources					
Consultation with parents, teachers, or other staff					
Selects assessment measures appropriate to referral question and population					
<i>Comments:</i>					

Dissemination of Information	1 Unsatisfactory	2 Needs Improvement	3 Satisfactory/ Expected	4 Exceptional	NA
Formal report writing					
Other written communication (e.g., email, IEP)					
Oral communication (formal & informal)					
<i>Comments:</i>					

Supervision	1 Unsatisfactory	2 Needs Improvement	3 Satisfactory/ Expected	4 Exceptional	NA
Comes prepared to supervision sessions					

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Reaction to feedback from supervisor or other staff					
Accepts responsibility for actions					
Willingness to accept constructive feedback and shows improvement based on feedback					
<i>Comments:</i>					

ADDITIONAL COMMENTS FROM SUPERVISOR:

I certify that I have read and discussed this evaluation with my Site Supervisor.

Student Signature: _____ Date: _____

Site Supervisor Signature: _____ Date: _____

University Supervisor Signature: _____ Date: _____